



SHRI JAGANNATH TEMPLE OFFICE, PURI

Tel – (06752) 222002, Fax – 252100, Email – jagannath@ori.nic.in

No 13144
XXVIII – 2/19

TENDER CALL NOTICE

Date 24.12.19

Sealed tenders are invited in the prescribed format from different Registered Firms having upto date GSTIN for printing and supply of the Desk / Table Calendar and Wall Calendar for the year 2020.

The details specification, terms and condition are available in the website of www.jagannath.nic.in which can be downloaded for use. Interested parties may submit their tender super-scribing "Tender for Desk Calendar" or "Tender for Wall Calendar" on the sealed cover to the undersigned on or before 30.12.19 by 3 P.M.

**Administrator
Shri Jagannath Temple, Puri**

Memo No. 13145 (6) Date. 24.12.19

Copy forwarded to Office Notice Board of the office / Temple Branch Office / All Information Centers for wide publicity.

**Administrator
Shri Jagannath Temple, Puri**

Memo No. 13146 Date. 24.12.19

Copy forwarded to Sri Pradeep Ku. Panda, Computer Programmer with a direction to host this Tender Call Notice in the office website and send copy to some well known printers.

**Administrator
Shri Jagannath Temple, Puri**

Memo No. 13147 Date. 24.12.19

Copy forwarded to Accounts Section for information and necessary action.

**Administrator
Shri Jagannath Temple, Puri**

TENDER CALL NOTICE FOR PRINTING OF CALENDARS

No. 13144

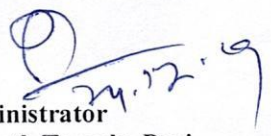
dt. 24.12.19

Sale of Tender/Bid document:

The prospective bidders may download the complete sets of the tender documents directly from the website available at www.jagannath.nic.in and submit alongwith a Bank draft of Rs.1000/- as application fee (non-refundable) to Shri Jagannath Temple Office, Puri, Odisha. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or the office notice board before last date of submission of the tender document. The authority shall have no responsibility for any delay / omission on part of the bidder. The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.

TERMS AND CONDITIONS

1. The Bidder shall enclose the Photo Copy of PAN / GSTIN.
2. Each bidder shall submit tender of individual items as mentioned in the advertisement
3. The tender shall be for the full quantity of the item as mentioned in the advertisement. The detail specification of the item is placed at Annexure – I & II. The format for quotation is specified in Annexure – III. Correction, if any, shall be made by crossing out, initialing, dating and rewriting.
4. The bid price shall include the excise duty and the bidder's cost towards insurance, packing & forwarding, transportation, and delivery at Shri Jagannath Temple Office, Grand Road, Puri.
5. Any other local taxes should be clearly mentioned separately in terms of percentage and amount in the price sheet.
6. Conditional Tenders (like alternative price offers etc) are liable to be rejected. In the event of acceptance, the decision of the authority shall be final. The tender which is not as per our required specifications will not be considered.
7. If the successful bidder / bidders fails to supply the entire quantity within the stipulated period from date of receipt of final proof from Administrator, S.J.T.O., Puri, liquidated damage @ of the following % of the relevant contract value, **per week of delays** after the stipulated time shall be calculated @ 0.5% per week or part thereof subject to a maximum of 10% of purchase order value.
8. The S.J.T.O. will not make any advance payment to the bidders. The payments will be paid only after satisfactory completion of the job, submission of bill in that regard.
9. The Authority reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.
10. The authority reserves the rights to alter the quantities at the time of placing order. Initially the order may be placed for lesser quantity with full freedom to place orders for further quantity under similar terms and conditions of the original order. Order may also be split among more than one tenderer if considered necessary in the interest of the temple administration.
11. The bidder will deposit 2 pcs. of samples along with the tender, which should be duly signed/snickered and stamped. The samples are non-refundable as it will be required for verification.
12. Full payment will be made after delivery of the items in good conditions supported with bills & delivery challan. Delivery will be made in the office of the S.J.T.O., Puri. The defective or damaged material if any shall be replaced by the organization.
13. The Prospective bidders can see the sample during office hours from Public Relation Officer and Information Officer at Shri Jagannath Temple Office on any working day.
14. Bidders may be present in person or their authorized representative (limited to one person only) during the opening of bids at **4.00 P.M on 30-12-19 at S.J.T.O., Puri Office.**


Administrator
Shri Jagannath Temple, Puri

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Annexure-I

SCHEDULE OF REQUIREMENTS AND SPECIFICATIONS OF DESK CALENDAR

Size of the Calendar – 27cm x 18cm (Horizontal)

Board / Paper – For Cover / Stand – Straw Board of 1¹/₂ pound.

For Calendar / Printing matter – Mat paper of 350 GSM

Theme – The pictures in calendar shall be as follows and cost of photographs shall be borne by the bidders :

- i) Pictures of latest photo of Shree Jagannath Temple on the cover page
- ii) Photos of different Shringhars of Shree Jagannath Trinity.
- iii) All these photos will be submitted by the bidders with the quotation.
- iv) The theme of the photos shall be vetted by Temple Administration.

Quantity - 1000 pieces

Binding – Desk Calender should be made with wirel (metal spiral with lock / clip system) binding.

Numbers of Printing pages – 13 pages. 12 leaves for 12 months (visible from both side)

and one extra cover page.

Name of the institution shall be printed on both side of the stand cover

Packing – White thick paper (300 GSM) packet (Box type) to accommodate one calendar in one packet with printing of the New Year wishes and name and logo of the institution.

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Annexure-II

SCHEDULE OF REQUIREMENTS AND SPECIFICATIONS OF WALL CALENDAR

Particulars

1. Printing of 2,000 Calendars in 12 pages for 12 months + 1 cover with date in English language.
2. Photos of the Calendar are as mentioned in Annexure - I
3. Approval of photographs and design alongwith write-up shall be made by Shree Jagannath Temple Administration.

Technical Specification :

- a. Size of the Calendar – 17 ½” x23” Demy
- b. Paper – 170 GSM Matty paper, multi colour neat printing
- c. Binding shall be made with wiral (metal) binder with an extra strip of hard board on the top.
- d. Packing – Biodegradable net make cylinder type packets for accommodating the wall calendars are to be supplied.

File No.16-19/2/2019-CULTURE AND PUBLICITY SECTION
Tender Call Notice No. 13/44 dt. 24.12.19

Annexure - III

Format of Quotation

S.L. No.	Item	Quantity	Shape	Printing Cost in Rs.	Binding Cost in Rs.	Scanning, Planning, Designing Cost in Rs.	Cover stand Cost in Rs.	Unit Price Per				Taxes	Grand Total
								Packet Cost in Rs.	Total Per unit price (5+6+7+8)	Total Price (9x3)			
1	2	3	4	5	6	7	8	9	10	11	12	13	
1	Printing of Wall Calendar	2000	Vertical 17 ½" x23"										
2	Printing of Desk Calendar	1000	Horizontal 27CM x18CM										
3	Printing of Packets for Wall Calendar	2000	To accommodate the Wall Calendar										
4	Printing of Packets for Desk Calendar	1000	To accommodate the Desk Calendar										

In words: _____ (Excluding taxes)

In words: _____ (Including taxes)

In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail:

We agree to supply the above goods in accordance with the specification for a total cost as mentioned above within a period of 7 days from the receipt of the order.

Date:
Place:

Signature of the Bidder
Name & Business Address: