



**SHREE JAGANNATH TEMPLE OFFICE, PURI**  
**NOTICE INVITING TENDER**  
**(ELECTRICAL WORKS)**

Bid Identification No. 14998 Date : 28-12-22

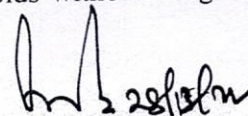
The Administrator (Development) Shree Jagannath Temple Administration, Puri on behalf of the Shree Jagannath Temple Managing Committee, Puri invites percentage rate bid in **Double cover system** for the below mentioned work from the eligible contractors having 5 years & above experience in similar type of work. The proof of registration from the appropriate authority shall be enclosed along with the bid. The bidders may submit bids for the following work.

Sl. No.	Name of the work	Estimated cost	Cost of bid document + GST (in Rs.)	Security Amount EMD	Period of Completion	Class of Contractor
1	2	3	4	5	6	7
1.	Annual maintenance contract for different capacity of A.C. Machines	Rs.4.00 lakh appx.	Rs.2000+ 18%GST	Bid Security Declaration	2 years	Reputed agencies having similar work experience 5 years & above

6. The tender document will be available at the Shree Jagannath Temple office, Puri from Dated 03.01.2022 to Dated 18.01.2023 Up to 1.00 P.M. on payment of cost of tender document which is non-refundable.
7. Bids are to be received in complete shape duly sealed on or before Date 18.01.2023 Time - 3p.m. at Shree Jagannath Temple office, Puri. The tender will be opened in presence of the bidder or their authorized representatives on the same date at 4.30p.m.
8. The bidder shall have to furnish a "**BID Security declaration**" as per the Office Memorandum No.8943 dtd.18.03.2021 & no.4710 dt.12.04.2022 of Finance Department, Government of Odisha in lieu of Bid Security in the format annexed Form of Bid Security Declaration along with the bid.
9. Bid documents consisting of Plans, specifications, the schedule of quantities and the set of terms and condition of contract and other necessary documents can be seen in the website: - [www.jagannatha@nic.in](http://www.jagannatha@nic.in).
10. The bidder or their authorized representatives are requested to attend the tender opening process at the schedule time and place to witness the opening. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.



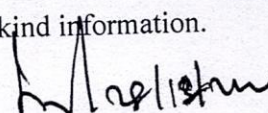
6. Bidders are requested to enclose their valid
- (b) Registration certificate (b) I.T. return documents (c) GSTIN Certificate
  - (e) List of similar type of works in hand (e) List of similar type works completed in last 5 financial years of work value not less than 4 Lakhs.
7. Other details can be seen in the bidding documents (DTCN).
8. The authority reserves the right to accept or cancel any or all bids without assigning any reason there off.



Administrator (Dev.)  
Shree Jagannath Temple, Puri

Memo No. 14999 /Dt 28-12-22

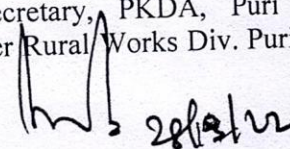
Copy submitted to the Collector and Dy. Chief Administrator for kind information.



Administrator (Dev.)  
Shree Jagannath Temple, Puri

Memo No. 15000 /Dt 28-12-22

Copy to Executive Officer, Puri Municipality, Puri / Secretary, PKDA, Puri /  
Superintending Engineer Puri (R&B) Div. Puri / Superintending Engineer Rural Works Div. Puri /  
Office Notice board for information and wide circulation.

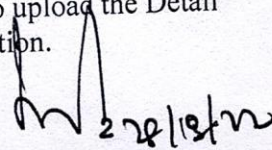


Administrator (Dev.)  
Shree Jagannath Temple, Puri

Memo No. 15001 /Dt 28-12-22

**Copy to**

- 1) Accounts Section / AE Elec. / Junior Elec. Cons. for information and necessary action.
- 2) Public Relation Officer, SJTA for information. He is requested to arrange for Publication of the Notice on news paper in two Odia daily and one local English daily.
- ✓ 3) Computer Programmer, SJTA for information. He is requested to upload the Detail Tender Call Notice (DTCN) in temple web site for wide publication.



Administrator (Dev.)  
Shree Jagannath Temple, Puri



## **BILL OF QUANTITIES**

N<sub>o</sub> of the work- "A.M.C of different model A.C. machines along with voltage stabilizers installed at different locations of shree Jagannath Temple Administration Puri for the period of 1/2023 to 12/2024.

**Last date & time of receipt tender:-18/01/2023 up to 3.00 PM.**

Sl. no.	Description of work	Unit	Qty.	Rate in figure	Rate in words
1	Detail servicing ,repairing , cleaning , filter cleaning, Jet spray cleaning in each 2months of all condenser ,filters ,painting to iron parts of the outer unit once in a year ,replacement of remote control PVC water pipes etc. except burnt compressor ,outdoor ,indoor motor, PCBs, condenser Unit of AC machines ,copper pipe etc.				
	A) Window AC machines, Make-LG/Blue star without voltage stabilizer.	Nos	114		
	B) Split AC machines Make -Carrier /Blue star /Voltas /Daikin/LG/Lloyd with voltage stabilizer.	Nos	181		
	C) 3 ton split A.C. Without stabilizer.	Nos	1		
	D) 3 ton cassette A.C. machine -Make-LG /Carrier/Voltas.	Nos	30		

**4(Four) items only.**

**Signature of Contractor**



**Administrator (Dev.)**  
**Shree Jagannath Temple Administration, Puri**



## **BILL OF QUANTITIES**

Name of the work- "A.M.C of different model A.C. machines along with voltage stabilizers of spare parts unit under Shree Jagannath Temple Administration Puri for the period of 1/2023 to 12/2024.


**Last date & time of receipt tender:-18/01/2023 up to 3.00 PM.**

Sl. no	Description of Item	Unity	Qty	Rate in figures	Rate in words
1	Change with supply& fixing of 1 ton/1.5 ton/2 ton AC machines . i. Rotary compressor .	Set	1		
	ii. Scroll compressor.of 1 ton/1.5 ton/2 ton AC machines .	Set	1		
	iii.Scroll compressorfor 3 phase 3 ton AC machines.	Set	1		
2	Extra Copper condenser pipe 3/4" size of split AC machine with insulation foam .	rft	1		
3	Supply & fixing with replacement of defective copper condence unit of Split / window AC machine A)1.5 ton AC machine	Set	1		
	B) 2ton Ac Machine	Set	1		
4	Replacement of Remote control for all type of AC machine	No	1		
5	supply & fixing of new outdoor stand for all type of AC machine	No	1		
6	Replacement of 1.5 ton /2ton PCB unit of all type AC machines	No	1		
7	Complete rewiring to Outer unit & inner unit AC machines with as required in 4 sqmm /6 sqmm PVC S/C M/s copper wire with clip etc.	Job	1		
8	Shifting of AC machines after removing & refixing at new place with inner & outer unit of Split AC machine .	Job	1		
9	Shifting of window AC machines after removing & refixing at new place.	Job	1		
10	Gas Charging of i.R-32 Gas	Kg	1		
	ii.410-A -Gas	Kg	1		
	iii.R-22- Gas	Kg	1		
11	Outer motor rewinding complete with removing & fixing	Job	1		
12	Replacement of burnt Motor unit ,indoor motor	No	1		
13	Replacement of Relay ,supply 2.5 sq mm /4 sq mm 3 core copper cord with 16 Amp Top of Ac machines	Job	1		



14	Replacement of 55 mfd,45 mfd & 36 mfd capacitor .	No	1		
15	Reparing with servicing ,cleaning ,blower motor ,grill etcof cassettee A/C machine with required T & P materials .	Job	1		
16	Replacement of AC machine contactor for 3 ton AC machines	Job	1		
17	Replacement of new fan blade	No	1		
18	Replacement of new Swing motor	No	1		

Signature of contractor

  
 Administrator (Dev.)  
 Shree Jagannath Temple Administration ,Puri





## **SHREE JAGANNATH TEMPLE OFFICE, PURI**

### **Tender Document**

**NAME OF WORK:** -Annual Maintenance Contract for different capacity A.C. machines & stabilizers under Shree Jagannath Temple Administration, Puri for 2 (Two) years.

### **Employer**

**Chief Administrator**

**Shree Jagannath Temple, Puri**



## **GENERAL TERMS & CONDITIONS OF CONTRACT (G.T.C.C)**

### **1. Scope of the Contract**

The scope of the contract shall be to undertake the maintenance work of the following types of AC Machines & stabilizers installed under the control of Shree Jagannath Temple Administration, Puri as follows:

#### **(A) PREVENTIVE AND ROUTINE CHECKING:**

Servicing, Routine checking & maintenance of A.C. machines including the Stabilizers shall be done once in a quarter for smooth operation. Painting of red oxide primer & enamel paint of approved shade to all the metal parts including body & base plate of all the machines once in a year. The acknowledgment must be received from all occupants in this respect in the maintenance register & the photo copies must be produced along with the bills.

#### **(B) BREAKDOWN MAINTENANCE:**

The bidder has to attend the breakdown A.C. machines/stabilizer and will take immediate action for repair of the same including replacement of defective parts as soon as the message received from the temple administration. For this purpose the telephonic message should be sufficient for attending the repair. The old/defective parts received after repair should be handed over to the J.E. (Electrical) of the temple.

**(C)** The contractor shall provide repairing / replacement of (i) Fan blade (ii) Louver Motor (iii) Gas Charging (iv) Capacitor & Relay (v) Thermostat Switch (vi) Air Filter (vii) Remote Control at their end.

**(D)** The price of components other than those mentioned above like Sheet Metal Parts, Evaporator Coil, Condenser Coil & plastic components such as front grill "D" Block, Air Deflectors, louvers, etc. are to be quoted in the price schedule at Annexure - III.

### **2. Inspection of workshop:**

i) The Owner's representative shall be entitled to inspect, examine the Contractor's premises to know the performance of the bidder.

### **3. Rejection of Materials**

In the event any of the materials/equipment supplied by the Contractor is found defective due to faulty design, bad workmanship, bad materials used or otherwise not in conformity with the requirements of the Specification, the Purchaser/Owner shall either reject the materials/equipment or ask the Contractor in writing to rectify the same. The Contractor on receipt of such notification shall either rectify or replace the defective equipment free of cost of the owner. If the Contractor fails to do so, the Owner may:-

(a) As its option, replace or rectify such defective parts / equipment and recover the costs so involved from the Contractor plus fifteen percent extra charges.

(b) Terminate the contract for balance work/supplies, with enforcement of penalty Clause as per contract.



#### **4. Experience of Bidders:**

The bidders should furnish information regarding experience particulars i.e. the list of AMC orders executed during the last three years along with user's certificates.

#### **5. Language and Measures**

All documents pertaining to the contract including Specifications, Schedule, Notices, Correspondence, Operating & Maintenance instructions, Drawings or any other writing shall be written in English language. The metric system of measurement shall be used exclusively in this contract.

#### **6. Right to Reject/Accept Any Tender**

Shree Jagannath Temple Administration, Puri reserves the right either to reject or to accept any or all tenders if the situation so warrants in the interest of the Owner. Orders may also be split up between different Tenderers on individual depending on the merits of the Tenderer. The Owner has exclusive right to alter the number of A.C. machines to be maintained at the time of placing final order.

#### **7. Contractor to inform himself fully**

The Contractor shall examine the instructions to Tenderers, General Conditions of contract, Specification and the Schedules of Quantity and delivery to satisfy himself as to all terms and conditions and circumstances affecting the contract price. He shall quote price(s) according to his own views on these matters. The Owner shall not be responsible for any misunderstanding or incorrect information obtaining by the Contractor other than the information given to the Contractor in writing by the Owner.

#### **8. Completion period:**

- (a) Time being essence of the contract, the equipments/ Repair shall be completed within the completion date specified in the contract.
- (b) The desired completion period shall not ordinarily exceed more than 48hrs.

#### **9. Contractor's Default Liability.**

In case the Contractor does not attend for repair of the machines / fail to attend the repair work for a period of three days, the agreement with the contractors will be closed forfeiting the EMD and Security Deposit.



#### **10. Force Majeure:**

The Contractor shall not be liable for any penalty for delay or for failure to perform the contract for reasons of force Majeure such as acts of God, acts of the public enemy, acts of Govt., Fires, Floods, Epidemics, Quarantine restrictions, strikes, Freight Embargo, provided that the Contractor shall within **seven** days from the beginning of such delay notify the Purchaser in writing of the cause of delay, upon which, the Purchaser shall verify the facts and grant such extension as facts justify.

#### **11. Guarantee Period.**

The materials covered under the contract should be guaranteed for satisfactory operation, against bad design, materials and workmanship for the period of 12Months from the date of replacement. Any defect if noticed during this period shall be rectified / replaced by you free of cost provided such defects are due to bad design, manufacturing practice, workmanship or materials used, upon written notice from the purchaser.

#### **12. Payment of Security Deposit**

i) The successful bidder has to deposit in cash / D.D. for 5% value of the work order in favour of the Chief Administrator, SJT, Puri.

ii) No interest is payable on Security Deposit.

iii) In case of non-fulfillment of contractual obligation as required in the detailed purchase order/specification, the S.D. shall be forfeited.

#### **13. (A) Terms of Payment.**

Payment shall be made within 30 days on Quarterly yearly basis only after completion of service period in good order and condition subject to production of certificates from the users.

#### **14. Penalty for Delay in Completion of Contract.**

If the Contractor fails to repair the equipments within two days after intimation, the Owner shall recover from the Contractor penalty for a sum of one half of one percent (0.5 per cent) of the agreement value of the contract for each calendar week of delay or any part thereof. The total amount of penalty shall not exceed five per cent (5%) of the total contract price of the unit or units so delayed.

#### **15. Payment Due from the Contractor.**

All costs and damages, for which the Contractor is liable to the Owner, will be deducted by the Owner from any money due to the Contractor under any of the Contract(s).



## **16. Sales Tax & Income Tax Clearance, Balance sheet and Profit & Loss Account.**

- (i) GST and Income Tax clearance valid certificates up to the date of Tender should be enclosed with tender.
- (ii) Balance sheet and profit and loss account of the bidder duly certified by the Chartered Accountant for the previous 3 years should be enclosed to assess the financial soundness.

## **17. Contractor's Responsibility.**

Notwithstanding anything mentioned in the Specification or subsequent approval or acceptance by the Owner, the ultimate responsibility for design, materials used and satisfactory performance of A.C. machines with stabilizers shall rest with the Tenderer.

## **18. Validity.**

Prices and conditions contained in the offer should be kept valid for a period of 90 days from the date of opening of the tender, failing which, the tender shall be rejected. The Successful bidder will work for a period of two years i.e. from **the date of Agreement** to **two years** in the same price.

## **19. Minimum Qualification Criteria of Bidders.**

All the prospective bidders are requested to note that their bids can only be considered for evaluation if they had worked at least equal quantity value of work earlier. Bids not fulfilling these criteria are liable for rejection.

## **20. Jurisdiction of the High Court of Orissa.**

Suits, if any, arising out of this contract shall be filed by either party in a Court of Law to which the jurisdiction of High Court of Odisha extends.

## **21. Correspondences.**

- i) Any notice to the Contractor under the terms of the contract shall be served by Registered Post or by hand at the Contractor's Principal Place of Business.
- ii) Any notice to the Owner shall be served at the Owner's Principal office in the same manner.

## **22. Official Address of the Parties to the Contract.**

The address of the parties to the contract shall be specified:

- (i) **Owner:** Chief Administrator, Shree Jagannath Temple Office, Grand road, Puri, Odisha. Fax – 06752 - 252100
- (ii) **Supplier:**

**Address:**

**Telephone No.**

**FAX No.**



### **23. Outright Rejection of Tenders.**

Tenders shall be outright rejected if they are not complying with the following requirements:

- i) Tenderer should download the Bid Specification documents from the website of SJTO but shall deposit the tender cost while submitting the tender.
- ii) Tenders shall be submitted in person or by Registered Post / Courier service with A.D.
- iii) Tenders shall not be submitted by FAX or by Email.
- iv) Tenders shall be accompanied by the prescribed Earnest Money Deposit unless otherwise qualified for exemption from furnishing of EMD/bid Security declaration as per memorandum No 8943 dt.18.03.2021 & 4710 dt.12.04.22
- v) Tender shall be kept valid for a period of 90 days from the date of opening of Tender.
- vi) Tenders shall be accompanied by a list of major works done prior to the date of opening of tender. Data for at least 3(Three) years would be preferred.
- vii) The schedule of prices should be filled up fully to indicate the break-up of the prices including taxes and duties. Incomplete submission of this schedule will make the tender liable for rejection.
- viii) The firm having registration with GST.
- ix) The firm having registration with PAN & copy of last IT return.
- x) The firm having Work experience for similar Air Conditioning Maintenance Works.
- xi) The bidder have done any legal suit against the organization.

### **24. Documents to be treated as Confidential.**

The Contractor shall treat the details of the Specification and other Tender documents as private and confidential and they shall not be reproduced without written authorization from the Owner.

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